**Template for assessment of applications for academic posts**

**Faculty of Health Sciences, University of Southern Denmark**

*In order to facilitate structured and homogeneous assessments of applications for academic posts the management at the Faculty of Health Sciences, University of Southern Denmark, kindly recommends that the committees follow these headlines and guidelines for the assessment of each applicant for a scientific position:*

**Title of the academic post (eg “professor in xxx”)**

**Host institute(s) and research unit for the post**

**Personal data**

* Name and age of the candidate
* Master’s degree: year and university
* Ph.D. thesis: title, year and university
* Doctoral dissertation: Title, year and university
* Academic prizes and other forms of academic recognition
* Awards in the light of scientific or educational qualifications
* Clinical education and specialist authorization: area and year of acknowledgement

**Professional experience**

• Present and previous scientific positions – which, where and when

**The candidate’s previous areas of research**

* ***Scientific profile***
* ***Publications***
* Assessment of each of the scientific publications selected by the candidate
* Hirsch factor (h-index) if relevant
* ***Research communication:*** 
  + Total number of peer reviewed publications in international scientific journals: original papers, reviews (not abstracts): number of papers as single author, first author, senior (last) author, or co-author
  + Number of these publications during the past five years
  + Number of publications in Danish journals: original papers and general articles: number of papers as single author, first author, senior (last) author, or co-author
  + Number of textbook chapters: single, first, senior or co-author
  + Editorial work: textbook, journals
  + Number of invited scientific lectures in Denmark and abroad
  + Chairman at international scientific conferences during (subject, time, place)
  + Other (films, popular articles in magazines and newspapers)

**Research supervision, management and expert memberships**

• Pre- and postgraduate supervision/mentor functions: number, topics and year

• Research management and administrative experience

• Membership of scientific editorial boards

• Reviewing of articles; the names of the journals,

• Membership of evaluation committees (assessment of applicants for academic posts); (please state type, year, institution),

• Membership of evaluation committees (assessment of academic dissertations (e.g. MD, PhD) (type, year, institution),

• Membership of research councils, scientific fund committees and the like (supply dates),

• Other.

**Research financing and innovation**

• Large fund awards (> DKK 50.000) from public and private founda-tions (during the last five years),

• Participation in international research programs,

• Existing commercial collaboration contracts and activities covered by external funds (> DKK 50.000).

• Other innovation activities (inclusive of patents and patent application)

**Research plan**

• Assessment of the research plan, its focus, originality and relevance

• The candidate’s potential to develop the field

**Teaching experience/teaching portfolio**

* Formal educational training
* Administrative tasks relating to education
* Experience concerning study programs, supervision and examinations
* Educational development and applied research in university teaching, including educational awards
* Reflection on own teaching practice and future development, including student evaluations
* Methods, materials and tools

**Other merits of the candidate with relevance for the academic post**

**Conclusion**

Overall assessment of the candidate’s:

• Originality and quality of scientific production as well as its impact on the scientific field

• Skills for conducting independent research and continuity of research focus

• Research plan and vision

• Collaborative and management competences

• Potential to develop the field

• Qualifications to fill the academic post (please see the description of the position outlined in the specific job description)

**Final conclusion**Qualified or not-qualified for the specific post.