How to navigate
Accessing assessment portals

PHASE	EXPLANATION	NAVIGATION
Find login-page	Go to **sdu.dk**. Change language settings to '**English**' At the very top of the page, click the menu option **Vacant positions**. In the menu to the left, click **Assessment Committee.**	🇬🇧 English Vacant positions **Assessment Committee**
Log in with WAYF	If you are employed at SDU or another Danish higher educational institution supporting WAYF – click **WAYF**. Choose your **home institution** in the list and log in with your regular username and password. Choose **Assessment Portal – assessment committee member** or **chairman** (University of Southern Denmark) You have now access to • the vacant position • the applicants • the application materials	You must login through WAYF. In order to access **PeopleXS** please login at your institution. Last choice: University of Southern Denmark Chairman (Syddansk Universitet) Member (Syddansk Universitet)
Log in without WAYF	If your institution does not support WAYF, click **assessment committee for an academic position** or **assessment committee for a PhD research fellowship**. Login with the username and password forwarded to you by e-mail. Header of the e-mail: '**User account for SDUjob assessment portal**' You have now access to • the vacant position • the applicants • the application materials	assessment committee for an academic assessment committee for a PhD research Your user name is: ▇▇▇▇ your login is: ▇▇▇▇