

# PhD programme

## Instructions for the project description

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This document tells you what a good project description should contain. Please note that you should always address the specific grant posting and the requirements specified therein.

### Access the paragraphs directly

Requirements on the size of the project description

Content of the project description

Some advice

How to submit the project description/application

### Requirements on the size of the project description

The project description must not exceed 12,000 characters incl. spaces (five pages of 2,400 characters each) (including title, table of contents, schedule, figures, footnotes and references etc., but excluding literature list / bibliography).

**Please note** this is a mandatory requirement, and project descriptions that exceed this size will be rejected.

**Please also note:** Text in other application documents (e.g., in a CV) that may be considered as supplementary text to the project description will be included in the character count for the project description.

### Content of the project description

In general, the project description must

Be well structured and have a clearly defined focus and goal

Be positioned centrally within the research profile of the department you are applying to

Relate explicitly to the relevant grant posting

Demonstrate a broad knowledge of the existing research in your field

Be well founded, both theoretically and methodologically

Contribute to the current research community, e.g., by providing new perspectives and/or expanding existing knowledge

Be innovative

### **Introduction**

Project title: accurate and interesting

Motivation for the project: relevance, subject, uniqueness, etc.

Delimitation of the project: thematic, historical, geographical, departmental, etc.

Project type: empirical, theoretical etc.

Research question

### **Research status**

What is the most important research within the field – in Denmark and internationally?

How does your project relate to earlier research?

Have you previously carried out any research in this field?

Is there any societal relevance for the project?

Which research environments can your project be part of – nationally and internationally?

### **Theoretical framework for the project**

Present and justify your choice of theoretical framework

### **Choice of methods**

Give a brief description of the methods you will be using: e.g., quantitative and/or qualitative approaches, discourse analysis, literature analysis, interviews, media ethnography, etc.

Explain your methodological approach

Selection of data: what is to be studied? A film, focus groups, archives etc.

Access to data: access to archives, permission to use interviews, etc.

Are there any ethical considerations in relation to methodology?

### **Project schedule**

It is essential that the schedule should reflect the fact that this is a well-prepared project that can realistically be completed in 36 months.

The schedule is also a good management tool; use it for project management, thus enabling you to monitor whether the goals are being achieved or whether the project has changed direction or has come to a standstill.

Give a clear indication of the time required in terms of semesters (six in total) in relation to the study, empirical analyses, writing, etc.

When do you plan to carry out the course activity (volume at least 30 ECTS)? Read more about the [PhD School's courses](#)

When do you plan to teach – read more about the work commitment

Research period abroad: where and when (contacts)

If you anticipate that there will be special expenses associated with the project (questionnaires, fieldwork, extended period abroad, special equipment, etc.), these must be indicated on the application form itself

**Expected results**

What general results do you expect from the project?  
How will these results benefit research in the field and/or society?  
How will the results be disseminated?

**Literature list**

The literature referred to in the application should be listed here. The literature list is the only element which is not included in the 12,000 character count that the project description must adhere to.

**Some advice**

Be precise, concrete and comprehensible  
Write clearly and concisely  
Write in such a way that non-specialists can understand your project description. The application will often be evaluated by researchers from very different disciplines  
Emphasise the innovative elements of your project compared to previous research  
Be ambitious and realistic: it is better to research one thing in an outstanding manner than many things with only mediocre results.

**How to submit the project description/application**

If you are seeking a grant from the Faculty of Humanities, you must submit your application through the Sdujob online application system via the link “apply online”. You can access the system via the relevant job posting.

Please note that we can only receive PDF files. Each file must not exceed 10 MB in size. We cannot receive ZIP files, JPG or other image types. All PDF files must be unlocked, must allow binding and must not be password-protected. If you have more than one file for each field, you must combine the PDF files into a single file before uploading, as each field can only handle one file.

[See admission and documentation requirements](#)