**Model for converting the scope of images/diagrams/figures when calculating the length of a PhD dissertation.**

According to the faculty's regulations regarding the permissible length of a PhD dissertation, images, diagrams, figures, etc. are included by calculating the number of words that could have been taken the place of the image etc. in question. Shown below is an easy way to calculate the scope of non-text elements:

If, for example, an image occupies the space corresponding to 10 lines of text on a page (which can easily be determined by comparing the page with an equivalent page of text in the thesis that does not contain an image), then with the cursor you select 10 lines of text on the same page or a page nearby with the same layout. Then, if you work with a Mac, you go up to the "Tools" tab in Word and select "Word Count". On a PC you select “View” and then click on “Word Count”. This will provide you with the number of words corresponding to the image. The total number of words that equals the images etc. used are added together with the units in the text section of the thesis, which gives you the total length of the dissertation.