The IDs

This guideline will help you create and connect three IDs: ORCID, ScopusID, ResearcherID and create a Google Scholar profile.

The purpose of these IDs is to uniquely identify you as a researcher as well as increase your research’s visibility. The most important ID is ORCID, which helps connect the different IDs.

Furthermore, more and more journals suggest you add an ORCID to your articles, which connects the article back to your ORCID and PURE profile.

Thus, creating automatically synchronization → less work!

Finally the guide will provide instructions to create a Google Scholar profile, which helps increase your research’s visibility.

So let’s get started 😊

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PURE: ORCID

Step 1.
Log into Pure [www.sdu.dk/pure](http://www.sdu.dk/pure)

Step 2.
Click on your username in the right corner

Step 3.
Click on ”Edit person profile”

Step 4.
Click on ”Create or connect your ORCID-ID”

ORCID

Create or Connect your ORCID ID
PURE: ORCID

Step 5.
Click on "Proceed"

Connect with your ORCID ID

You will now be directed to the ORCID site where you can generate your ORCID ID (if you don’t already have one) and/or authorise the export of content (e.g. research outputs) from Pure to your ORCID record.

Upon set up, Pure will export the following content immediately, and then subsequently automatically update on a frequency determined by your Pure administrator:

- Institutional organisational affiliation
- Other personal identifiers (e.g. Scopus author ID, Researcher ID)
- Your Pure portal URL
- Your research outputs, where:
  - the publication state is either 'E-pub ahead of print' or 'Published'
  - the visibility of the record is 'Public – No restriction'
  - the workflow status is at least 'Validated'

Step 6.
Click on ”Sign into ORCID” if you already have a ORCID* (Do not change it from the preselected “Personal account”)

OR
Click on ”Register now”

*If you are unsure whether you have a ORCID already, you can check at www.orcid.org by searching at the webpage
Step 7.
Fill out the form. If you have multiple emails, we recommend you add those

Step 8.
It is very important that you chose the visibility setting "Everyone", since the purpose of ORCID is more visibility of you as a researcher

Step 9.
Accept terms of use and confirm that you are not a robot, then register

Step 10.
Open and read the confirmation email. Then make sure you have added University of Southern Denmark as your affiliation in your ORCID profile
PURE: ORCID

Step 11.
Check in ORCID that you have added SDU as a trusted organization by clicking on ”ACCOUNT SETTINGS”.
→ If you want to stop an organization or publisher in synkronising your ORCID, you just delete them here.

Step 12.
Then go back to www.sdu.dk/pure. Select ”Edit profile” → Confirm that your ORCID is synkronising with PURE. If it is, then you just have to keep your PURE profile updated, and PURE will automatically add information to your ORCID.

If it is not synkronising, please write to puresupport@bib.sdu.dk, and we will help you.
ScopusID

If you have published with an international peer review publisher, your publication might be registered in the citation/publication database Scopus. [www.scopus.com](http://www.scopus.com)

Scopus automatically creates an ID to group publications by the same author together. Researchers who have worked at several universities and/or changed their name can experience that there are multiple profiles attach to their publications. This can be prevented by adding ORCID to your profile. Here is a tutorial to how you find your ScopusID and add a ORCID to it.

**Step 1.**
Go to the webpage [https://www.scopus.com/freelookup/form/author.uri](https://www.scopus.com/freelookup/form/author.uri)
And search for your profile. Last and first name is often sufficient.

![Search for an author profile](image)

**Step 2.**
Select the profile that matches your current or former affiliation.
Step 3.
This will show you a profile with similar metrics as below:

Step 4.
Click on the ”+Add to ORCID” (see red marker above). Then a webpage opens, where you are asked to login to ORCID:
ScopusID

Step 5.
Click on “Authorize” (see red marker)

Step 6.
If there is multiple ScopusID profiles with similar name to yours, then you are asked whether you want to include other profiles. Add the name if more than one Scopus profile fits your research. If not, then just click on “Start” (see red markers)
ScopusID

Step 7.
Then you are asked to verify whether the publications are yours. Click on 📅 if you have not authored the publication. If all is fine, then continue.
This step happens twice to prevent mistakes:
1. Review publications
2. Review profile

Review your authored publications
Please indicate below which of the 12 publications are authored by you.

<table>
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<th>Document Title</th>
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<td>Diet, physical exercise and cognitive behavioral training as a combined workplace based intervention to reduce body weight and increase physical capacity in health care workers - A randomized controlled trial</td>
<td>Christensen, J.R., Faber, A., Eller-Andersen, D., Overgaard, K., Holtermann, A., Stegaard, K.</td>
<td>2011</td>
<td>BMC Public Health 11</td>
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Now your ScopusID and ORCID is linked. This means that if new publications are added to your ScopusID, you will get a notification through ORCID. This also makes it easier to update your PURE profile, since the different profiles synchronizes.
ResearcherID

Researchers who have worked at several universities and/or changed their name can experience that not all of their publications are considered in an assessment. Web of Science ResearcherID helps connect your publications and increase your visibility.

ResearcherID is similar to ScopusID. The main difference is that Web of Science has just started to automatically create ResearcherID. Hence, the automatical created ResearcherID is only added to new indexed publications.

It is therefore necessary to first check if you have a ResearcherID on Publons webpage. If you do not find yourself, then you should request a ResearcherID profile and connect it to ORCID.

Here is a tutorial to:
- How you check if you have a ResearcherID
- How you create a ResearcherID
- How you add a ORCID to the ResearcherID

Step 1.
Go to https://publons.com/about/home/ and look up your name by clicking on the search icon.
ResearcherID

Step 2.
Search for your name

Search Publons

Enter a ResearcherID, ORCID ID, DOI, PubMed ID, arXiv ID, or ISSN and we’ll try to send you directly to the corresponding record. If you enter an identifier we don’t recognize we will try to import it.

To perform a more general search enter a search term (e.g. author name, publication title, journal name) and we will do our best to find you the records you’re interested in.

Step 3
If you got no results, then go to the next step and register to receive a ResearcherID

If you did find a ResearcherID, which you have not created or cannot alter, please contact your local librarian or write an email to DL-BIB-Temaforum-for-Forskningsanalyse@sdu.dk. Then we will help you with the next step.
ResearcherID

Step 4.
To request a ResearcherID, you have to register on Publons. You can register by using ORCID (see the red marker).

Step 5.
Sign into ORCID
Step 6.
Authorize the link between Publons and ORCID

Step 7.
Click on "continue"
Step 8.
Click on “continue” and “get started”

Step 9.
Then you open your personal webpage with an overview over your Publication metrics
ResearcherID

Step 10.
You will now receive a welcome e-mail to Publons and a notification that you can claim your ResearcherID if you have imported at least one Web of Science Core Publication. It can take up to five days to get a ResearcherID assigned.

You have four options to import publications to your Publons profile/ResearcherID:
1. Web of Science
2. ORCID
3. Identifier (DOI)
4. File upload

Step 11.
Import directly from Web of Science by select Publications and “Import from Web of Science”
ResearcherID

Step 12.
Import from ORCID

Step 13.
Import by Identifier (DOI, Pubmed ID or arXiv)
Step 14.
Import by File.
For example you can export a RIS file from Endnote or Web of Science and then import it to your ResearcherID
Google Scholar

Most people start by google something or someone when they need information. The advantages with having a google scholar profile is it increases your research’s visibility. Thus, it creates a link, whether people are searching for a publication or researcher. Furthermore, it is your possibility to control how you are presented online.

Unfortunately, it is not possible to link your Google Scholar profile and ORCID. However, Google will continue to search and suggest research to be added to your profile. Therefore, most of the work with Google Scholar is accepting updates to your profile.

**Step 1.**
Go to [https://scholar.google.com/intl/en/scholar/citations.html](https://scholar.google.com/intl/en/scholar/citations.html) and sign up for a google scholar profile (see the red marker)
Google Scholar

Step 2.
Sign in to Google or create a Google profile (see red markers).

Step 3.
Follow the steps suggested by Google.
• Fill out the form with your affiliation, webpage and research areas
• Make sure to have a public profile, since it will make your research more visible.
• Google will search for articles based on your information, which you can then add to your profile.
Update/register IDs in PURE

Go to https://www.sdu.dk/pure, login to your PURE profile and select “Edit Profile” (see red marker).

In the section “ID” (see red marker) it is possible to add or edit ScopusID and ResearcherID. Make sure you only have one of each.
Update/register IDs in PURE

Next you can add your Google Scholar Profile to your PURE profile using “Add link…”

Then add the URL from your Google Scholar Profile. Select “Google Scholar” as “Link type” (see red marker). It is also possible to add links to your LinkedIn, Personal, Twitter etc.

Then click “Create” (see red marker)
Update/register IDs in PURE

Finish updating/editing your profile by clicking “Save” (see red marker).
Congratulations

You are all done and have now updated all your ID’s.

ORCID automatically updates your information, as long as you remember to add the ORCID to your publications.

Now you just have to remember to synchronize your ResearcherID and ORCID, when you have published new research. But that is just a click away 😊