

## Instructions for statement of occupation - Entrepreneurial company

***Please read the instructions below on how to fill in the form on pages 2-4 prior to filling it out.***

This enclosure must be filled out if you are applying for admission to a Master's degree programme for working professionals and own an entrepreneurial company. The enclosure must be filled out by the applicant and submitted along with the application. Missing statement of occupation will mean that you cannot be admitted to the programme.

The following must be filled out:

- Title of the desired Master's degree programme for working professionals
- Information, including contact information, for the applicant and the entrepreneurial company
- Valid CVR number for the entrepreneurial company
- A description of the company's area of business and primary field of work  
*The purpose of this description is to allow SDU to evaluate whether the activities of the company can be deemed relevant to the academic content of the programme.*
- Average number of weekly working hours spent on entrepreneurial activities related to the company
- Information about any affiliation with a public or private entrepreneurial milieu as well as contact information for this milieu
- Your signature to confirm the accuracy of the information given, as well as the fact that your entrepreneurial company either has a revenue and activities that generate earnings or is affiliated with a public or private entrepreneurial milieu

An additional requirement for entrepreneurial companies is that they must prove either to have a revenue and activities that generate earnings, or to be affiliated with a public or private entrepreneurial milieu. Please note, that both options require additional documentation.

If you are not able to prove that you meet the requirements for relevant employment by the time of application, you cannot be admitted to the Master's degree programme for working professionals.

Please note that SDU must be able to obtain proof of the provided information. Twice a year, the university will obtain proof of the validity of the information.

**NB – this document must be saved on your computer before you can fill it out**

## Statement of occupation for Master's degree programmes for working professionals – Entrepreneurial company

<b>Title of the Master's degree programme</b>	
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### Confirmation of entrepreneurial activities

It is hereby confirmed that the applicant is an entrepreneur affiliated with the company as stated below:

<b>Applicant</b>	
<b>Job title</b>	
<b>CPR number</b>	
<b>Full name</b>	
<b>Address</b>	
<b>Postal code and city</b>	
<b>Country</b>	
<b>Telephone no.</b>	
<b>Email address</b>	
<b>Entrepreneurial company</b>	
<b>CVR number*</b>	
<b>Name</b>	
<b>Address</b>	
<b>Postal code and city</b>	
<b>Country</b>	
<b>Telephone no.</b>	
<b>Email address</b>	
<p><i>* If you are employed in a foreign company, you must document that the company is officially registered. You can do this either by stating the company's registration number in your home country (corresponding to a CVR number in Denmark), or by submitting other formal documentation that the company is officially registered.</i></p>	

Information about area of business for the entrepreneurial company	
<p><b>Estimated average number of hours per week spent on activities associated with the company</b></p>	
<p><b>How will you organize your work and study time?</b>  <i>If your company is registered abroad, you must include a description of how you will perform your work tasks while you participate in the programme onsite in Denmark.</i></p>	
<p><b>The company's area of business and area of work</b>  <i>Please list your occupational tasks and describe what they entail (please be specific).</i></p>	
<p><b>Correlation between occupation and Master's degree programme</b>  <i>Please describe how your occupational tasks are relevant to the programme and vice versa.</i></p>	
Information about any affiliation with a public or private entrepreneurial milieu as well as contact information for this milieu (only if applicable)	
<b>CVR number</b>	
<b>Name</b>	
<b>Address</b>	
<b>Postal code and city</b>	
<b>Country</b>	

<b>Telephone no.</b>	
<b>Email address</b>	
<b>Contact person</b>	

By signing this document, you confirm

- That you are the owner of the entrepreneurial company described above
- That your entrepreneurial company either has a revenue and activities that generate earnings or is affiliated with a public or private entrepreneurial milieu
- That the information given above about the entrepreneurial company and possible affiliation is correct.

*Date:*

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*Applicant's signature*