Fact Sheet

SDU International Office



General Information

University name	University of Southern Denmark (SDU) / Syddansk Universitet
Websites	General website: **sdu.dk/en** Incoming exchange: **sdu.dk/exchange** SDU International Summer School: **sdu.dk/summerschool** For partners and international collaboration: **sdu.dk/sduinternational** International rankings and accreditation (AACSB): **sdu.dk/en/om-sdu/ranking**
Address	SDU International Office University of Southern Denmark Campusvej 55, DK-5230 Odense M, Denmark
Country	Denmark
Erasmus+ code	DKODENSE01
Campuses	Odense (main campus), Esbjerg, Kolding, Vejle, Sønderborg

Contact Information

SDU International Office	Main contact	+45 6550 2264 int@sdu.dk
Head of International Office	Sonia Washuus de Carvalho	Please use the email address relevant to your enquiry
Staff Exchange		staffmobility@sdu.dk
SDU International Summer School		summerschool@sdu.dk
Institutional Erasmus+ Coordinator	Karina Højgaard Jensen	Please use the email address relevant to your enquiry
Inter-institutional agreements		agreements@sdu.dk

Incoming students	Inger Marie Jessen Madeline Normann Jensen Anne Mandrup Wind Kristensen	incoming@sdu.dk
Outgoing students	Anne Mette Ditlev Karina Højgaard Jensen Lone Anneberg Mikkelsen Mette Østergaard Pedersen Pernille Wulff-Johansen Tobias Huus Christian Lundrup Greve	outgoing@sdu.dk
Questions regarding campus Esbjerg, Kolding, and Sønderborg	Birte Nissen	bnis@sdu.dk

Nomination and Application

Nomination Deadlines and information	Autumn/winter semester deadlines • 15 March for students from non-EU/EEA countries • 15 April for EU/EEA and Nordic citizens Spring semester deadlines • 15 September for students from non-EU/EEA countries • 15 October for EU/EEA and Nordic citizens Nomination via email – incoming@sdu.dk. Required nomination information: • Name • E-mail • Study cycle (undergraduate/graduate) • Faculty (applied for at SDU) • Programme (home institution) • Nationality • Exchange semester (spring/autumn) Application instructions will be sent directly to the students with the nominator cc.
Application Deadlines and information	Autumn/winter semester deadlines • 1 April for students from non-EU/EEA countries • 1 May for EU/EEA and Nordic citizens Spring semester deadlines • 1 October for students from non-EU/EEA countries • 1 November for EU/EEA and Nordic citizens Application is online – the following documents must be uploaded: • Language Requirement Form • Transcript of records (in English + signed and stamped or digitally verifiable) • Proof of nomination from home university • Copy of passport or national ID card (national ID card: only EU/EEA and Nordic citizens) More information: please see the General Entry Requirements TOEFL / IELTS is not required. Instead, we require a signed Language Requirement Form from the student's home university. With this form, the university confirms that the student has the necessary language proficiency (equivalent to CEFR-level B2)
Accommodation Deadlines and information	Autumn semester deadline: 1 May for all students Spring semester deadline: 1 November for all students Guaranteed accommodation for incoming exchange students if they apply within the deadline. Application is online. Contact: housing@sdu.dk

Academic Information

Academic offers Options and information	Courses are offered at the following levels: • Undergraduate / Bachelor level • Postgraduate / Master level Please see the lists of courses we offer for exchange and guest students. A pre-selection of courses must be made in the application. The final selection will be made once officially enrolled. Instructions will be sent to the student's SDU e-mail account. A fulltime course load per semester is 30 ECTS. Language of instruction is English and Danish. Danish language courses are not available at the university, but courses are offered in the local city. Students will receive more information about this once enrolled. Our Faculty of Business and Social Sciences is AACSB accredited.
Academic calendar	Autumn/winter semester: • Orientation days: Last two weekdays prior to semester start • Classes: 1 September – 31 December • Ordinary exams: 1 January – 31 January (some exams take place in December – please see the course descriptions for more information) • Re-exams: 1 February – 28 February Spring semester: • Orientation days: Last two weekdays prior to semester start • Classes: 1 February – 31 May • Ordinary exams: 1 June – 30 June (some exams take place in May – please see the course descriptions for more information) • Re-exams: 1 August – 31 August
Transcript upon completion of exchange stay	SDU will issue a digital transcript once the examinations have been finalized. Students will receive an email in their SDU e-mail account with information on how to access their Digital Diploma Mailbox. The transcripts are fully secured with an embedded verification link that allows the recipient of the diploma to view the document directly from the SDU server in addition to a downloaded version. The diploma can be sent directly from the SDU server to one or more e-mail recipients. More information can be found on the website: Digital Diploma.

Practical Information

Arrival information	Students will receive arrival information according to the campus stated in the enrolment letter. Administrative formalities will be confirmed before arrival.

Erasmus+ OLA information	OLA receiving responsible person section:
	• Receiving institution: Syddansk Universitet (DK ODENSE01)
	• Campus Odense:
	  ○ Name: SDU International Office
	  ○ Position: International Coordinator
	  ○ Email: incoming@sdu.dk
	• Campus Esbjerg, Kolding, and Sønderborg:
	  ○ Name: Birte Nissen
	  ○ Position: International Coordinator
	  ○ Email: bnis@sdu.dk

Insurance	We recommend that students take out insurance before they leave for Denmark. It is also possible to take out insurance while in Denmark, but the insurance policy will most likely only be available in Danish.
Campus facilities	Modern facilities including reading rooms, laboratories, Friday bars, libraries, a gym, meeting places and cosy corners help to make life at university a pleasant experience.
Approximate expenses per month in Euros	Accommodation: approx. € 350 - 500 / month Food: approx. € 250 - 350 / month Public Transport: approx. € 50 / month Others: approx. € 100 - 200 for books
Miscellaneous	Please see the website sdu.dk – *Living in Denmark*

