

Teaching portfolio

Candidates for professorships and associate professorships at the Faculty of Engineering must enclose a teaching portfolio to the application.

The portfolio must cover the areas as stated below, although not necessarily in the stated order. Other relevant areas may also be included.

Educational CV:

1. Fundamental pedagogical view:

A description of the pedagogical ideas that underlie form the basis for the selection of teaching methods on relation to practice.

2. Teaching experience:

Previous teaching experience, preferably in tabular form.

3. Formal pedagogical education:

Examples:

- Basic teacher training course in the scope of DACIN (Centre for Engineering Education Research and Development).
- Professional postgraduate teacher training for university lecturers
- Professional postgraduate teacher training for upper-secondary school
- Master's degree in educational theory

4. Experiences from pedagogical functions:

Description of formal pedagogical functions in addition to teaching, e.g.:

- Head of studies
- Student adviser
- Programme Coordinator
- Member of academic study board / educational committee
- Assistant professor adviser

5. Short teaching courses:

Teacher training courses in which you have participated and which are not stated in point 3.

6. Conferences:

Pedagogically relevant national and international conferences with reference to any paper(s).

7. Pedagogical development projects:

Participation in internal and external development projects.

8. Contribution to pedagogical development:

E.g. participation in the planning and holding of pedagogical conferences, inspiration for or implementation of pedagogical development projects and similar.

9. Informal courses about teaching and pedagogy:

E.g. colleague mentoring, pedagogical 'coffee clubs'.

10. Other courses and work with pedagogical relevance:

Activities that do not in themselves have a pedagogical purpose, but may be useful as pedagogical tools in connection with teaching.

11. Other:

Additional pedagogical experiences which are not covered under the above points.

Description of practice:

Description of the practice which characterises your teaching, including selected examples from your teaching.

- Teaching content and learning objectives.
- Teaching and evaluation methods, including consideration of strengths and weaknesses in the methods chosen.
- External factors that may have an influence (other programme elements, co-teaching, semester planning, classrooms, etc.).
- Examples of produced teaching resources (hand-outs / web material / books)
- Results of student evaluations and follow-up.
- How your fundamental pedagogical view influences your teaching.

Approved on TEK management group meeting March 2nd 2009.