

## MINUTES FROM DEPARTMENTAL MEETING 15 AUGUST 2014

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The following employees were absent with prior notice:

Wojciech Szymanski, Li Su, Morten Rask Petersen, Uffe Thorsen, Christian Kudahl, Michele Della Morte, Magnus Gausdal Find, Christian Reidys, Jing Qin, Yuri Goegebeur, Benjamin Mingming Fu, Vincent Drach, Xiaofeng Chen, Per Jannsen, Jesper With Mikkelsen, Nadia Rahbek Dyrberg Kristensen, Claudio Pica, Diddler Louise Rye Iversen, Qingsong Guo and Linda Ahrenkiel.

The following employees were absent without prior notice:

Nicolas Alcaraz, Wagner Hugo Bonat, Kaiji Chen, Felix Palludan Hargreaves, Lena Lykke Jønch-Clausen and Christian Wiwie.

### **Ad 1) Short messages by the head of department**

- a) The following new employees were welcomed:
  - Andrea Bussone started June 15 as PhD student under the supervision of Michele Della Morte.
  - Richard Röttger started July 1 as assistant professor in computer science.
  - Fabrizio Montesi started August 1 as assistant professor in computer science.
  - Bedia Akyar Møller started August 1 as external lecturer in mathematics. Bedia is teaching the mathematics course in August for the students taking the continuing education.
  - Mikael Escobar-Bach will start September 1 as a PhD student under the supervision of Yuri Goegebeur.
  - Reza Rezazadegan will start September 15 as a postdoc for 3 months to work with Christian Reidys.
  - Bartosz Kwasniewski will start October 1 as a Marie Curie postdoc.
- b) Congratulations to Kim Skak Larsen with his 25 years employment with the state.
- c) New Dean Nikolaj Malchow-Møller and Vice Dean for Education Ole Friis at the Faculty of Business and Social Sciences.
- d) Martin Svensson (MS) has had a meeting with Leif Jensen from the Service Department about the chairs in the U49x rooms. The chairs will be replaced with normal chairs. The department will have to buy new chairs for the seminar room.
- e) The group of Jan Baumbach and Fabio Vandin is currently split up between several rooms. The group will be collected in the room called "Tegnestuen". The people in "Tegnestuen" are expected to move to one of the PhD offices.
- f) The new building next to IMADA is called Building 44. Apart from the cluster computer in the basement, the building will probably mostly contain classrooms. Those who wish to find out more about this new building can look in the Design Manual (in the coffee room).
- g) MS has had discussions with the Dean and the Head of Technical Division. They are working on a solution to create more space. As part of this plan, the possibility for making better use of the space currently occupied by the mathematical library is being considered. A project group will be established to make a user survey and find out how the library is used. This should be finished in the middle of October.
- h) MS informed about the student intake, which has increased since last year on both bachelor and master level. MS showed where the relevant numbers can be found in SDU's Whitebook database.

- i) MS reminded teachers that it is not allowed to change an exam date or an exam type without first applying the Study Board. This also is the case even if the course description states that the re-examination can have another form than the ordinary exam. In the last case the teacher does not need to get approval from all registered students. If you have any questions about this, you can contact Lone Seidler Petterson (LSP).
- j) IMADA has a new administrative employee for ordinary economy. Her name is Didder Louise Rye Iversen (DI). Svend Kiilerich (SK) is still responsible for the external economy. Travel claims should be sent to DI if they are paid by IMADA, an "analysenummer", or the PhD travel grant, and to the grant recipient or SK if they are to be paid by external funding.
- k) If you want to use either the IMADA credit card or the EAN number, you have to clear this with MS first, unless you are charging the cost to a grant that you are authorized to draw money from.
- l) MS is trying to establish a management group with help from the VIP's in the departmental council.
- m) Head of the Christmas Lunch committee this year will be Christian Kudahl.
- n) A reminder about After Work Meetings. Deadline for the next one is today. The meetings are all in English, and they should be of general interest for everyone at the faculty.

## **Ad 2) Mutual information**

No comments to this item.

## **Ad 3) Any other business**

No comments to this item.

The meeting ended at kl. 11.05

Martin Svensson, Head of Department  
Lone Seidler Petterson, Department Secretary