

## MINUTES FROM DEPARTMENTAL MEETING 13 DECEMBER 2013

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The following employees were absent with prior notice:

David Kyed, Mette Bjerg Mortensen, Michael Osmann, Sören Möller, Wojciech Szymanski, Christian Reidys, Thomas Rohde Albrechtsen, Peter Kornerup, Susanne Skov, Bjarne Toft, Ahmed Khan Leghari, Nadia Rahbek Dyrberg Kristensen, Charlotte Sun Clausen-Jørgensen, Peter Schneider-Kamp, Benjamin Mingming Fu, Marie Christ, Nicolas Alcaraz, Morten Rask Petersen and Thomas Jiaxian Li.

The following employees were absent without prior notice:

Eudes Barbosa, Richa Batra and Xiaofeng Chen.

### Ad 1) Short messages by the head of department

- a) Following the recent fire inspection at the department, we are required to do some changes: four desks must be removed from the computer room; the corridors must be cleared from desks, computer equipment etc.; the corridor leading up to the IMADA terminal room is only allowed to be furnished on one side; in the basement we are only allowed to park bicycles in the bicycle room and not in the corridor.
- b) Christian Wiwie has started a position as PhD student December 1<sup>st</sup> with Jan Baumbach as supervisor.
- c) Christian Kudahl has started a position as PhD student December 1<sup>st</sup> with Joan Boyar and Lene Monrad Farvholdt (LMF) as supervisors.
- d) Diogo Marinho Almeida and Buwen Wu are guest PhD students at the moment.
- e) The budget for 2014 is not yet finished.
- f) Fabio Vandin starts his position as assistant professor January 1<sup>st</sup> 2014. Jesper With Mikkelsen starts his position as a PhD student (supervisors Lene Monrad Favrholt and Joan Boyar) the same day. Luís Cruz-Filipe also starts as post doc January 1<sup>st</sup>.
- g) A plan has been made to secure offices for all. Further information can be found in the newsletter.
- h) The ministry did not approve the university's request for a separate intake in mathematics and applied mathematics from autumn 2014; instead it is expected to start from autumn 2015. However, students starting in autumn 2014 will still follow the new curriculum, but the intake will be through the joint science intake.
- i) The SU reform has been approved and is expected to start from 1 July 2014 for students not already enrolled.
- j) The new routines charge the departments directly when staff use their SDU mobile abroad. MS urged those that have an SDU mobile to use it with care when abroad.
- k) Horizon 2020 has launched a website with information and interesting calls. More information on this will follow in the newsletter.

## **Ad 2) Mutual information**

- a) Kim Skak Larsen (KSL) asked if the department has to act in a specific way regarding the new SU reform. Martin Svensson (MS) answered that it would no longer be possible to prevent students to go to an exam. This means that “forudsætningsprøver” no longer is permitted. But nothing has been approved so far, so it is difficult to say. The study board will take a look at all course descriptions.
- b) KSL made the point that PhD students who have achieved their degree should be able to be offered a place in an office if they want to stay at the department a little longer. MS agreed that this is desirable, but stressed that precedence must be given to those PhD students that are not yet finished.
- c) Rolf Fagerberg (RF) asked if scientific staff has any obligations concerning the educational lounges. MS replied that this is not the case for the Educational Lounge held in December.

## **Ad 3) Any other business**

- a) All full-time scientific and administrative staff is supposed to upload their photo their official home page. Joan Boyar said that not all personal homepages are up to date and some are missing. MS said that if there are problems then staff can send an email to Svend Kiilerich (SK) and he will take care of it. IMADA has its own webserver which is outside sitecore. MS pointed out that staff must be careful not to publish person sensitive data on websites on this server.
- b) Recently a repair man who was here for the coffee machine had an epileptic attack in the coffee room. JBJ asked for the possibility of a first aid course for everybody at the department. Jan Baumbach asked where to find a heart starter. At the moment the central work environment group at SDU is working on a new emergency plan to cover the whole university. Per Janssen said that there will be two first aid courses running in 2014.
- c) Magnus Gausdal Find (MGF) told everybody that they need wristbands for the deans Christmas party later that day. Glögg will be served at 13:30.

The meeting ended at kl. 10.55

Martin Svensson, Head of Department  
Lone Seidler Petterson, Department Secretary