**Application for credit transfer for courses**

PhD Programme at The Faculty of Engineering

An official course description of the course for which credit is desired must be included in the application. The course description must include information about course scope (ECTS), level (M.Sc / PhD.) Censorship (internal / external) and evaluation form (7‐point scale, pass / fail).

If the course has not been calculated in ECTS by the course provider the application must include a calculation.

1 ECTS point corresponds to time consumption by the students of between 25 and 30 hours of coursework.

If the Course has been passed, the application must include documentation for this in the form of a course certificate or diploma.

\*If the application is submitted before the research and study plan has been submitted, the application must state which course in the TEK PhD study course structure the course replaces.

NB: One application per course activity must be submitted.

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| --- | --- |
| Student name: | Cpr. nr.: |
| Phone: | Student e‐mail: |
| Section/Center/Department: | PhD study started (month/year): |
|  | PhD study ends (month/year): |

|  |  |
| --- | --- |
| Name and venue of the course provider:  (E.g. University of Copenhagen, Copenhagen, Denmark) | |
| Official name of passed course activity and ECTS:  Name:  ECTS: | \*Official name of the course listed in the research and study plan that the course replaces:  Name:  ECTS: |
| Reason for applying for credit transfer: | |

**IMPORTANT INFORMATION**

Please send the application by email to [phd@tek.sdu.dk](mailto:phd@tek.sdu.dk). Use your SDU-mail.

**The application must include the required documentation and be submitted in one pdf-file.**

The application must be handed in no later than 8 days before a PhD committee meeting in order to get on the agenda.

The PhD committee reserves the right to not consider incomplete applications and to postpone consideration of applications received after the deadline stated above.

By my signature, I confirm that I have read and understood the information above and solemnly declare that the information I have provided is correct.

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| The Applicant: | Date: | Capital letters | Signature |
| The Principal Supervisor: | Date: | Capital letters | Signature |