

## **Minutes of the Faculty PhD Committee meeting 11 September 2019 at 13.00 to 15.00**

Attendees: Head of PhD School Jacob Kongsted, Associate Professor Thomas Rytto (chairman), Associate Professor Barbara Guerra, Associate Professor Kasper Reitzel, Associate Professor Michele Della Morte, PhD student Laura Lundehøj, PhD student Claes S. Wassmann, PhD student Nina Stiesdal, PhD student Thor Kolath Jensen, PhD secretary Heidi Nielsen and Suba S. Lindholm (minute taker).

### **Agenda**

#### **1. Approval of agenda and minutes**

**Minutes:**

The agenda and minutes were approved.

#### **2. Approval of a new research programme**

**Minutes:**

IMADA has created a new research programme in Bioinformatics. The PhD Committee discussed the programme and approved it.

#### **3. Approval of a new course activity**

**Minutes:**

FKF wanted to have the activity participation in 8 seminars and 30 min. presentation approved and pre-approved as a course activity and to 2.5 ECTS. The PhD committee discussed the ECTS in relation to the number of hours and chose to approve the course activity with 1.5 ECTS. At the same time, the committee approved this activity for the other sections of FKF as well. The course activity can be taken a maximum of 3 times during one's PhD education.

#### **4. Updating PhD School's website**

**Minutes:**

Suba gave a short introduction to how the website is now and how the new structure and design could be. The PhD Committee discussed the results from the

survey and decided to send the survey out again to get a higher number of answers.

Nina mentioned that in the survey you should write what the purpose of the website is and ask the students if the purpose is fulfilled currently.

Heidi and Suba will start the work process in November and give an update in the meeting held in March 2020.

## **5. Cases handled by the departments' PhD Study Committee**

### **Minutes:**

The PhD Committee had no comments.

## **6. News from the Head of PhD School/PhD School**

### **Minutes:**

Nothing

## **7. Any other business**

### **Minutes:**

The PhD Committee discussed the rule about credit transfer and decided to talk about it in the next meeting in December.

### **The meeting ended at 14.15**

Associate professor Thomas Rytto (chairman)