

## **Minutes of the Faculty PhD Committee meeting 13 June 2019 at 13.00 to 15.00**

Attendees: Head of PhD School Jacob Kongsted, Associate Professor Barbara Guerra, Associate Professor Michele Della Morte, PhD student Laura Lundehøj, PhD student Claes S. Wassmann, PhD student Nina Stiesdal, PhD student Thor Kolath Jensen, PhD secretary Heidi Nielsen and Suba S. Lindholm (minute taker).

Absent: Associate Professor Thomas Rytto and Associate Professor Kasper Reitzel.

### **Agenda**

#### **1. Approval of agenda and minutes**

**Minutes:**

The agenda and minutes were approved.

#### **2. Plan of action for BMB PhD students**

**Minutes:**

Associate Professor Barbara Guerra said that based on the result from the APV (workplace assessment), BMB had conducted their own satisfaction survey among the PhD students.

The survey had shown that there was loneliness and stress among the PhD students. These results and plan of action have not yet been communicated to the PhD students. The next step is to communicate this to the PhD students.

The PhD Committee reviewed the plan of action written by the institute's PhD Study Committee and agreed to follow up next year.

#### **3. Cases handled by the chairman**

**Minutes:**

The PhD Committee had no comments.

#### **4. News from the Head of PhD School/PhD School**

**Minutes:**

Head of the PhD School Jacob Kongsted informed the PhD Committee about the PhD Day, which will be held on 21 November 2019. The topic for the day will be "Tools to work efficiently and still maintain a work-life balance".

**5. Any other business**

**Minutes:**

The Faculty management group has decided that NATs PhD supervisor course should continue, and the course will be held two times a year. The course is mandatory for VIPs who have not supervised a PhD student and will be part of the onboarding program for new VIPs. The course will be re-evaluated in the year 2021.

**The meeting ended at 13.37**

Head of the PhD School Jacob Kongsted