# Application for dispensation for required teaching and knowledge dissemination hours

*Please fill in the form (in Danish or English) and email it to* *phd@health.sdu.dk**.*

**Please note:** you cannot apply for a dispensation unless there is less than 6 months left before your submission date.

| **Basic information**  |
| --- |
| Student name |   |
| Main supervisor |   |
| Department | Please choose |
| Enrolment start date | Please choose  |
| Current enrolment end date | Please choose  |

| **Completed teaching hours** |
| --- |
| How many hours have you completed?*Please make sure that this corresponds to the hours entered into the web portal* |  |

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| **What have you done to obtain teaching hours?** |
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| **Why are you unable to obtain the required number of teaching hours?** |
|  |

| **Signatures** |
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| PhD student |   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date and signature |
| Main supervisor | I, the main supervisor, hereby confirm that it has not been possible to find any more relevant teaching opportunities for this PhD student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date and signature |
| Head of administration (Institut sekretariatsleder) | I, the Head of Department administration, hereby confirm that * it has not been possible to find any more relevant teaching opportunities for this PhD student
* The department has no further relevant teaching hours available for this PhD student

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