

Assessment Fee



Evaluators residing in Denmark or Greenland

Note: SDU staff and students cannot receive fees.

To use this form, you must have a Danish NemKonto, a danish CPR-number and a danish or greenlandic adress. If you do not, you must use either the form for evaluators residing in Europe or the form for evaluators residing outside Europe. It is important, that you use the correct form so we get all the necessary information we need to process the payment.

The following information must be completed by the **Evaluator**:

Full name											
CPR-number							—				
TIN-number *											
Street											
House number					Floor						
Postal code					City						
Main employment											
Are you permanently affiliated with a university?	Yes, as an employee					No					
	Yes, as a student										
	If yes, which university: _____										

* The TIN number should **ONLY** be provided if you reside **outside** Denmark. Instructions for finding the TIN number can be found [here](#)

Date: _____

Signature: _____

The form must be sent to the institute for further processing

The following information must be completed by **the institute**:

Dato for arbejdets udførsel		Stillingsnummer	
Beskrivelse af bedømmelse	Professor	Doktordisputats	
	Lektor	Licentiaafhandling/PhD	
	Adjunkt	Prisafhandling	
Antal bedømmelser		Navn	

Underkonto								
Artskonto	1	8	1	1	7	2		
Omk. Sted								
Formål								
Projektnummer								
Analysenummer								
Omk. Sted 2								

Dato: _____

Underskrift*: _____

* Skal underskrives af en underskriftbemyndiget med ret til at anviser lønbilag jf. [SDU's regnskabsinstruks](#)

Blanketten sendes **af instituttet** til: loen@sdu.dk og skal indeholde underskrift fra medarbejder og institut