

## Minutes from the 13<sup>th</sup> UIU meeting, March 30th, 2016

**Participants:** Ole Friis, Mette Husum Dalstrup, Søren Askegaard, Klaus Levinsen, Christina Gilling, Torben Munk Damgaard , Per Servais, Georg Stadtmann, Jens Fyhn Lykke Sørensen, Birgit Feldtmann (Adobe Connect) and Fanni Lengyel (secretary)

**Absent:** Ann Højbjerg Clarke, Torben Dall Schmidt, Christilla Roederer-Rynning

	Topic	Responsible
1,2	<p><b>Welcome and approval of minutes.</b></p> <p>Ole opened the meeting by welcoming the new member Jens Fyhn Lykke Sørensen.</p> <p>Minutes from meeting in December was approved.</p> <p>The importance of internationalization was raised. The Project of Internationalizing the educations is a starting point for our faculty, but we need to continue the process. The members were encouraged to consider what could be done to further improve the process.</p> <p>The purpose of UIU was discussed as it was suggested that UIU should be a sub commission closely connected to the newly formed Educational Board.</p>	
3	<p><b>Interreg 5a project SDU and Fachhochschule Kiel</b></p> <p><i>Orientation:</i></p> <p>A closer cooperation with Fachhochschule Kiel is initiated in order to exchange master students within business administration to internships in Germany and Denmark. SDU Erhverv is involved in the project. The project should run from 2017-2020, with 5-10 students selected in the first year.</p> <p>A summer school is suggested in order for the students to gain enough ECTS.</p> <p><i>Comments</i></p> <p>It was pointed out that the partner is a “Fachhochschule” and that this should be taking into consideration thinking about the upcoming accreditation process.</p> <p>SDU International raised the issue of payments of internships in Germany. Mette is in contact with “Dansk –Tysk handelskammer” to find a solution on this matter.</p> <p>The idea of summer school was supported by SDU International. It is difficult to attract students from our western overseas partners, and a summer school might help in this process.</p> <p>The content of a possible summer school was discussed, and the same was the practical matters. It was suggested that the course would be two</p>	<p>Per Servais will attend a meeting with Fachhochschule Kiel in April</p> <p>Mette will look into internship rules in Germany</p>

	<p>intensive weeks with preparation before and after as remote studies.</p> <p>Ole summarized that it seems like it is a good idea to have summer schools within the Interreg 5a program and this should be discussed later on.</p>	
<b>4</b>	<p><b>Evaluation of Study Abroad</b></p> <p><i>Orientation</i>  Students are asked to evaluate their study abroad period via e-mail link to survey exact. As it is now it is not systemized as there is no process for looking through the evaluations at either the Faculty or SDU International. The members all agreed that a systemized evaluation is important in order to improve our guidance on study abroad and in order to work on our accreditation.</p> <p><i>Comments</i>  The members agreed that we should work more on this area. It was suggested to find inspiration with the course evaluation system as this is easy for the students, and the head of study and study boards may have access to the evaluations.  SDU International suggested a common solution for all faculties which the members agreed on. It was decided to research further with SFEO to figure out the costs of such an evaluation system and have a meeting with the other faculties to discuss the system.  SDU International offered to maintain the questionnaire once it is developed.</p> <p>When the questionnaire should be developed it was decided to ask for help with the quantitative method experts in order to make the questionnaire as good as possible.</p>	<p>Mette will contact SFEO and the other faculties and continue to work on this.</p>
<b>5</b>	<p><b>Maintaining the partner agreements</b>  At the moment the agreements are connected to departments, the faculty or SDU International.  As a faculty we have the responsibility of informing and guiding the students about our agreements, but at the moment this is not being done as the departments often does not know which agreement are theirs.</p> <p>It was suggested either to have a coordinator at each department who should be responsible for the agreements or move the agreements to the faculty level. It was agreed that the partners the departments know, should be maintain decentralized.  The departments will be receiving a list of their partners to see which ones they will keep at the department level and which should be moved to the faculty level.</p>	<p>Mette will send a list with partners to the departments</p>
<b>6</b>	<p><b>New agreements for consideration</b>  It was agreed that when it is not possible to find rankings for a certain university, there should be a description of the university instead.  It was also suggested to contact local universities in the area to search for subjective opinions.</p>	<p>Mette will inform universities and SDU International</p>

	<p><b>Decision on partners:</b>  Universidad De Las Palmas, Gran Canaria, Spain, Approved.  Universitat Paderborn, Germany, Rejected  Technische Universitat Dresden, Germany, Rejected  ESCE International Business School, Paris, France, Approved  University Paris-Est Creteil, France, Appoved  ILERI, L'ecole des relation internationals, France, Rejected  King Sigismund Business School (Budapest), Hungary, Rejected  Shanghai University, No decision, we will investigate further.  Masaryk University, Approved.</p> <p><b>Possible partner:</b>  It was suggested to look into the possibility of widen the agreement we have with CEU (Central European University) in Budapest.</p>	<p>Fanni will look into CEU and Shanghai University</p>
7	<p><b>Any other matters</b>  Søren shortly introduced NIBES cooperation where he will be working on a task with Fanni about mapping out the interest for faculty staff exchange. A short questionnaire will be developed about who would be willing to teach abroad, what they would like to teach, for how long, etc.</p>	<p>Ole will discuss this matter with Nina</p>

Fanni Lengyel & Mette Husum Dalstrup